



**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF TULARE**

[www.tulare.courts.ca.gov](http://www.tulare.courts.ca.gov)

**559-730-5000**

## **NAME CHANGE**

| Forms included in this packet:           |                     |                                                                                           |
|------------------------------------------|---------------------|-------------------------------------------------------------------------------------------|
| FOR YOU TO<br>READ                       | NC-100-INFO         | Instructions for Filing a Petition for Change of Name (Judicial Council Form)             |
| FOR YOU TO<br>COMPLETE AND<br>FILE       | CM-010              | Civil Case Cover Sheet (Judicial Council Form)                                            |
|                                          | NC-100              | Petition for Change of Name (Judicial Council Form)                                       |
|                                          | NC-110              | Name and Information About the Person whose Name is to Be Changed (Judicial Council Form) |
|                                          | NC-120              | Order to Show Cause for Change of Name (Judicial Council Form)                            |
|                                          | NC-130              | Decree Changing Name                                                                      |
| FILE AFTER<br>SERVICE ON<br>OTHER PARENT | NC-121              | Proof of Service of Order to Show Cause                                                   |
| CHOOSE<br>NEWSPAPER                      | LOCAL INFO<br>SHEET | Newspapers Adjudged Newspapers of General Circulation                                     |

# SELF HELP RESOURCE CENTER

If you are filing a Petition for Change of Name and do not have an attorney representing you, free assistance is available. Please contact:

**Superior Court of California, County of Tulare**

**SELF-HELP RESOURCE CENTER**

**(559) 737-5500**

**221 S. Mooney Blvd. (County Civic Center) CA 93291 OR**

**300 E. Olive Ave. (South County Justice Center), Porterville, CA 93257**

The Self-Help Resource Center (also known as the Family Law Facilitator) will provide instructions on how to complete the forms and how to properly serve notice on all the necessary parties. They can answer your procedural questions and explain the court process. The Self-Help Resource Center **CANNOT** represent you in court.

This is an instructional guide to filing a **Petition for Change of Name** designed to explain the necessary steps for filing your paperwork and obtaining an order changing your name or your child(ren)'s name(s).

Fillable, printable pdf versions of the Judicial Council forms contained in this packet are available online at <https://www.courts.ca.gov/forms.htm>. You can type the forms and print them out for filing.

If you have further questions or concerns regarding your name change case, you may wish to consult with an attorney, use the assistance of a paralegal or typing service, or do self-research at the Tulare County Law Library (on the ground floor of the Visalia Courthouse, with Law Library computer terminals also available in the Self-Help Resource Center in the Porterville courthouse) or on the California Courts' Self-Help website at <https://selfhelp.courts.ca.gov/name-change>. Select the Spanish icon at the right of the webpage for information in Spanish.

## INSTRUCTIONS

**NOTE:** Please read and complete all applicable forms thoroughly and follow all of the required procedures – failure to do so may result in the Court delaying or denying your request.

Before beginning, please read the **Instructions for Filing a Petition for Change of Name**.

### STEP 1

#### COMPLETE THE NECESSARY FORMS

This packet includes the following forms, which you will need to complete:

1. **Civil Case Cover Sheet** (*Judicial Council Form # CM-010*)
2. **Petition for Change of Name** (*Judicial Council Form #NC-100*)
3. **Name and Information About the Person whose Name is to Be Changed** (*Judicial Council Form #NC-110*) – attach to Petition – one for each person whose name is to be changed.
4. **Order to Show Cause for Change of Name** (*Judicial Council Form #NC-120*)
5. **Decree Changing Name** (*Judicial Council Form #NC-130*)
6. **Proof of Service of Order to Show Cause** (*Judicial Council Form # NC-121*)

*Please note:*

- When filling out the forms, you are the **Petitioner**. Your name is the case name.
- Be sure to write the name to be changed exactly as it is written on the person's birth certificate.
- You will need one **Attachment** (NC-110) for each person whose name you are asking to change.
- On the **Order to Show Cause**, be sure to list a publication where you will publish the Order to Show Cause. You can choose your publication from the attached list.

There is a fee for filing these forms. If you would like to apply for a fee waiver, please request a **Fee Waiver** packet from the clerk.

### STEP 2

#### MAKE COPIES OF REQUIRED FORMS

You will need to make one copy of each document.

### STEP 2

#### FILE COMPETED FORMS AND PAY FEES

File the originals and the copies together in Room 201 of the County Civic Center courthouse in Visalia or at the Clerk's service counter in the South County Justice Center in Porterville.

When you file your forms, the clerk will keep the originals and return your copies to you stamped “filed” for your records.

### **STEP 3 PUBLISH AND SERVE (IF REQUIRED) YOUR ORDER TO SHOW CAUSE**

You will need to publish the **Order to Show Cause** once a week for four weeks in the newspaper of general circulation that is listed on the Order to Show Cause. A list of newspapers of general circulation in Tulare County that are currently approved for publication is attached at the end of this packet. Once you have published the Order to Show cause, the newspaper will give you a certificate of publication to prove that the publication took place.

If you are requesting to change your child’s name, you must serve the other parent personally if they live in California, or by mail if they live out of state. “Service” means someone 18 years or older, **other than you**, will hand-deliver the forms to the other parent. You will need to have someone serve the **Order to Show Cause for Name Change** on the other parent.

The person who serves the forms must complete and sign the **Proof of Service of Order to Show Cause** (NC-121), stating when, where, and how the service took place.

### **STEP 4 FILE THE PROOF OF SERVICE AND PROOF OF PUBLICATION**

You **must** file the original and one copy of your **Proof of Service of Order to Show Cause** after the other party is served. The Proof of Service tells the court that the other parent was sent the forms and was notified of the court date in a legally acceptable way. If the other party does not come to the hearing, the court will know that it was not because they did not know about the hearing.

**File the original and one copy of the completed Proof of Publication.** The clerk will give you back your copy for your records. Keep this copy as proof that the other party was served. You can bring your copy to the hearing in case the original is not in the file, especially if you file the Proof of Service close to the hearing date.

### **STEP 4 GO TO COURT ON THE DAY OF YOUR HEARING**

Your **Order to Show Cause for Change of Name** shows the date, time and place of your hearing. You should plan to arrive a few minutes early to make sure you are there on time. The judge will ask if anyone in the courtroom objects to the name change and if not, will grant your order.

# INSTRUCTIONS FOR FILING A PETITION FOR CHANGE OF NAME

NC-100-INFO

## 1. Where to File

The petition for change of name must be filed in the superior court of the county where the person whose name is to be changed is a resident.

## 2. Whose Name May Be Changed

The petition may be used to change your own name and, under certain circumstances, the names of others (e.g., children under 18 years of age).

## 3. Confidentiality of Certain Names

If you are a participant in the Secretary of State's address confidentiality program (Safe at Home), your current and proposed names may be kept confidential. (Code Civ. Proc., § 1277(b).) See *Information Sheet for Name Change Proceedings Under Address Confidentiality Program (Safe at Home)* (form NC-400-INFO) for additional instructions.

## 4. What Forms Are Required

Prepare an original and two copies of each of the following documents:

- Petition for Change of Name* (form NC-100)
- Name and Information About the Person Whose Name Is to Be Changed (Attachment to Petition For Change of Name)* (form NC-110) (attach as many copies as necessary)
- Order to Show Cause for Change of Name* (form NC-120) or, if applicable, *Order to Show Cause for Change of Name to Conform to Gender Identity* (form NC-125)
- Decree Changing Name* (form NC-130 or, for guardians, form NC-130G)
- Civil Case Cover Sheet* (form CM-010)

In addition, a guardian must prepare and attach a *Declaration of Guardian (Supplemental Attachment to Petition)* (form NC-110G) for each child whose name is to be changed.

## 5. Filing and Filing Fee

Prepare an original *Civil Case Cover Sheet* (form CM-010). File the original petition and *Civil Case Cover Sheet* with the clerk of the court and obtain two filed-endorsed copies of the petition. A filing fee will be charged unless you qualify for a fee waiver. (If you want to apply for a fee waiver, see *Request to Waive Court Fees* (form FW-001) and *Information Sheet on Waiver of Court Fees and Costs* (form FW-001-INFO). There is no filing fee for minors in the State's address confidentiality program (Safe at Home).

## 6. Requesting a Court Hearing Date and Obtaining the Order to Show Cause

You should request a date for the hearing on the *Order to Show Cause for Change of Name* (form NC-120) at least six weeks in the future. Take the completed form to the clerk's office. The clerk will provide the hearing date and location, obtain the judicial officer's signature, file the original, and give you a copy.

If you are changing your name to conform to gender identity, you need not request a hearing date. Instead, complete the *Order to Show Cause for Change of Name to Conform to Gender Identity* (form NC-125) and take the completed form to the clerk's office. The clerk will obtain the judicial officer's signature, file the original, and give you a copy.

## 7. Publishing the Order to Show Cause

In most cases, a copy of the *Order to Show Cause* must be published in a local newspaper of general circulation once a week for **at least four consecutive weeks** before the date of the hearing. You must select the newspaper from among those newspapers legally qualified to publish orders and notices. The newspaper used must file a Proof of Publication with the superior court before the hearing. If no newspaper of general circulation is published in the county, the court may order the *Order to Show Cause* to be posted by the clerk. But you **do not have to publish** the order if you are seeking to change a name to conform to your gender identity or are a participant in (1) the State Witness Program, or (2) the address confidentiality program, and the petition alleges that you are petitioning (a) to avoid domestic violence, (b) to avoid stalking, (c) to avoid sexual assault, or (d) to avoid human trafficking.

## 8. Name Change for Children

- a. If you are a petitioning parent requesting the name change for a child under 18 years of age, and one of the parents, if living, does not join in consenting to the name change, the petitioning parent must have a copy of the *Order to Show Cause* or notice of the time and place of the hearing served on the nonconsenting parent. Service must be made **at least 30 days prior to the hearing** under Code of Civil Procedure sections 413.10, 414.10, 415.10, or 415.40.
- b. If you are a petitioning parent or any other adult requesting the name change for a child **to conform to that child's gender identity** and a living parent does not join in the petition for the name change, you must have a copy of the petition and the *Order to Show Cause* served on the nonconsenting parent. Service must be made **within 30 days of the date the order is made by the court**, under Code of Civil Procedure sections 413.10, 414.10, 415.10, or 415.40.
- c. If the nonconsenting parent resides in California, the order or notice must be personally served on the nonconsenting parent. You cannot personally serve this document.
- d. If the nonconsenting parent resides outside California, that parent may be served by sending a copy of the order or notice by first-class mail, postage prepaid, return receipt requested.
- e. If you are the guardian of a minor and filing a petition to change the name of that minor, you must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing (or as in b above), or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing, under Code of Civil Procedure sections 413.10, 414.10, 415.10, or 415.40. *(If the minor's name is being changed to conform to gender identity, these notices and orders for grandparents need not be completed or served.)*

If you have served a parent or grandparents, file a copy of the completed *Proof of Service of Order to Show Cause* (form NC-121) with the court before the hearing.

## 9. Name Change for Person in Jail or Prison or on Parole

If you are a person in county jail, or under the jurisdiction of the Department of Corrections and Rehabilitation (in state prison, or on parole) you may file a petition to change your name, but must serve the petition on a government agency.

- If in county jail, you must provide a copy of the petition to the county sheriff's department. Check with the department as to how that should be done.
- If in state prison, you must provide a copy of the petition to the warden. Check with the warden's office as to how that should be done.
- If on parole, you must provide a copy of the petition to the regional parole administrator. Check with the administrator's office as to how that should be done.

After you have provided a copy to the sheriff, warden, or regional parole administrator, file a copy of the completed *Proof of Service By Mail* (form POS-030) with the court.

Note that the declaration on form NC-110 as to whether the petitioner is in jail or under jurisdiction of the California Department of Corrections and Rehabilitation is only for purposes of determining if service of the petition is required.

## 10. Court Hearing

If no written objection is filed at least two court days before the scheduled hearing, the court may grant the petition and sign the decree without a hearing. Check with the court to find out if a hearing will be held. If there is a hearing, bring copies of all documents to the hearing. If the judge grants the petition, the judge will sign the original decree.

If you filed a petition for name change to conform to gender identity, and timely objections were filed, the court may set a hearing date after receiving the objections. If it does, you will be sent a notice of the hearing date. Check with the court after the deadline for filing objections to see if a hearing date has been set. If there are no objections, the court will grant the petition and sign the decree without a hearing.

11. If you were born in California and want to amend a birth certificate to show the name change, you should contact the following office:

California Department of Public Health  
Vital Records – MS 5103  
P.O. Box 997410  
Sacramento, CA 95899-7410

Phone: 916-445-2684  
website: [www.cdph.ca.gov](http://www.cdph.ca.gov)

Local courts may supplement these instructions. Check with the court to determine whether supplemental information is available. For instance, the court may provide you with additional written information identifying the department that handles name change petitions, the times when petitions are heard, and the newspapers that may be used to publish the *Order to Show Cause*.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):

FOR COURT USE ONLY

TELEPHONE NO.:

FAX NO. (Optional):

E-MAIL ADDRESS:

ATTORNEY FOR (Name):

## SUPERIOR COURT OF CALIFORNIA, COUNTY OF

STREET ADDRESS:

MAILING ADDRESS:

CITY AND ZIP CODE:

BRANCH NAME:

CASE NAME:

## CIVIL CASE COVER SHEET

☐ **Unlimited**  
(Amount  
demanded  
exceeds \$25,000)

☐ **Limited**  
(Amount  
demanded is  
\$25,000)

## Complex Case Designation

☐ Counter ☐ Joinder

Filed with first appearance by defendant  
(Cal. Rules of Court, rule 3.402)

CASE NUMBER:

JUDGE:

DEPT.:

Items 1–6 below must be completed (see instructions on page 2).

1. Check **one** box below for the case type that best describes this case:

## Auto Tort

☐ Auto (22)

☐ Uninsured motorist (46)

## Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort

☐ Asbestos (04)

☐ Product liability (24)

☐ Medical malpractice (45)

☐ Other PI/PD/WD (23)

## Non-PI/PD/WD (Other) Tort

☐ Business tort/unfair business practice (07)

☐ Civil rights (08)

☐ Defamation (13)

☐ Fraud (16)

☐ Intellectual property (19)

☐ Professional negligence (25)

☐ Other non-PI/PD/WD tort (35)

## Employment

☐ Wrongful termination (36)

☐ Other employment (15)

## Contract

☐ Breach of contract/warranty (06)

☐ Rule 3.740 collections (09)

☐ Other collections (09)

☐ Insurance coverage (18)

☐ Other contract (37)

## Real Property

☐ Eminent domain/Inverse condemnation (14)

☐ Wrongful eviction (33)

☐ Other real property (26)

## Unlawful Detainer

☐ Commercial (31)

☐ Residential (32)

☐ Drugs (38)

## Judicial Review

☐ Asset forfeiture (05)

☐ Petition re: arbitration award (11)

☐ Writ of mandate (02)

☐ Other judicial review (39)

Provisionally Complex Civil Litigation  
(Cal. Rules of Court, rules 3.400–3.403)

☐ Antitrust/Trade regulation (03)

☐ Construction defect (10)

☐ Mass tort (40)

☐ Securities litigation (28)

☐ Environmental/Toxic tort (30)

☐ Insurance coverage claims arising from the above listed provisionally complex case types (41)

## Enforcement of Judgment

☐ Enforcement of judgment (20)

## Miscellaneous Civil Complaint

☐ RICO (27)

☐ Other complaint (not specified above) (42)

## Miscellaneous Civil Petition

☐ Partnership and corporate governance (21)

☐ Other petition (not specified above) (43)

2. This case ☐ is ☐ is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

- a. ☐ Large number of separately represented parties
- b. ☐ Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve
- c. ☐ Substantial amount of documentary evidence
- d. ☐ Large number of witnesses
- e. ☐ Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court
- f. ☐ Substantial postjudgment judicial supervision

3. Remedies sought (check all that apply): a. ☐ monetary b. ☐ nonmonetary; declaratory or injunctive relief c. ☐ punitive

4. Number of causes of action (specify):

5. This case ☐ is ☐ is not a class action suit.

6. If there are any known related cases, file and serve a notice of related case. (You may use form CM-015.)

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

## NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

Page 1 of 2

**To Plaintiffs and Others Filing First Papers.** If you are filing a first paper (for example, a complaint) in a civil case, you **must** complete and file, along with your first paper, the Civil Case Cover Sheet contained on page 1. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check **one** box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the **primary** cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided below. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

**To Parties in Rule 3.740 Collections Cases.** A "collections case" under rule 3.740 is defined as an action for recovery of money owed in a sum stated to be certain that is not more than \$25,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

**To Parties in Complex Cases.** In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

## CASE TYPES AND EXAMPLES

**Auto Tort**

Auto (22)–Personal Injury/Property Damage/Wrongful Death  
Uninsured Motorist (46) (*if the case involves an uninsured motorist claim subject to arbitration, check this item instead of Auto*)

**Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort**

Asbestos (04)  
Asbestos Property Damage  
Asbestos Personal Injury/Wrongful Death  
Product Liability (*not asbestos or toxic/environmental*) (24)  
Medical Malpractice (45)  
Medical Malpractice—Physicians & Surgeons  
Other Professional Health Care Malpractice  
Other PI/PD/WD (23)  
Premises Liability (e.g., slip and fall)  
Intentional Bodily Injury/PD/WD (e.g., assault, vandalism)  
Intentional Infliction of Emotional Distress  
Negligent Infliction of Emotional Distress  
Other PI/PD/WD

**Non-PI/PD/WD (Other) Tort**

Business Tort/Unfair Business Practice (07)  
Civil Rights (e.g., discrimination, false arrest) (*not civil harassment*) (08)  
Defamation (e.g., slander, libel) (13)  
Fraud (16)  
Intellectual Property (19)  
Professional Negligence (25)  
Legal Malpractice  
Other Professional Malpractice (*not medical or legal*)  
Other Non-PI/PD/WD Tort (35)

**Employment**

Wrongful Termination (36)  
Other Employment (15)

**Contract**

Breach of Contract/Warranty (06)  
Breach of Rental/Lease  
Contract (*not unlawful detainer or wrongful eviction*)  
Contract/Warranty Breach—Seller Plaintiff (*not fraud or negligence*)  
Negligent Breach of Contract/Warranty  
Other Breach of Contract/Warranty  
Collections (e.g., money owed, open book accounts) (09)  
Collection Case—Seller Plaintiff  
Other Promissory Note/Collections Case  
Insurance Coverage (*not provisionally complex*) (18)  
Auto Subrogation  
Other Coverage  
Other Contract (37)  
Contractual Fraud  
Other Contract Dispute

**Real Property**

Eminent Domain/Inverse Condemnation (14)  
Wrongful Eviction (33)  
Other Real Property (e.g., quiet title) (26)  
Writ of Possession of Real Property  
Mortgage Foreclosure  
Quiet Title  
Other Real Property (*not eminent domain, landlord/tenant, or foreclosure*)

**Unlawful Detainer**

Commercial (31)  
Residential (32)  
Drugs (38) (*if the case involves illegal drugs, check this item; otherwise, report as Commercial or Residential*)

**Judicial Review**

Asset Forfeiture (05)  
Petition Re: Arbitration Award (11)  
Writ of Mandate (02)  
Writ—Administrative Mandamus  
Writ—Mandamus on Limited Court Case Matter  
Writ—Other Limited Court Case Review  
Other Judicial Review (39)  
Review of Health Officer Order  
Notice of Appeal—Labor Commissioner Appeals

**Provisionally Complex Civil Litigation (Cal. Rules of Court Rules 3.400–3.403)**

Antitrust/Trade Regulation (03)  
Construction Defect (10)  
Claims Involving Mass Tort (40)  
Securities Litigation (28)  
Environmental/Toxic Tort (30)  
Insurance Coverage Claims (*arising from provisionally complex case type listed above*) (41)

**Enforcement of Judgment**

Enforcement of Judgment (20)  
Abstract of Judgment (Out of County)  
Confession of Judgment (*non-domestic relations*)  
Sister State Judgment  
Administrative Agency Award (*not unpaid taxes*)  
Petition/Certification of Entry of Judgment on Unpaid Taxes  
Other Enforcement of Judgment Case

**Miscellaneous Civil Complaint**

RICO (27)  
Other Complaint (*not specified above*) (42)  
Declaratory Relief Only  
Injunctive Relief Only (*non-harassment*)  
Mechanics Lien  
Other Commercial Complaint Case (*non-tort/non-complex*)  
Other Civil Complaint (*non-tort/non-complex*)

**Miscellaneous Civil Petition**

Partnership and Corporate Governance (21)  
Other Petition (*not specified above*) (43)  
Civil Harassment  
Workplace Violence  
Elder/Dependent Adult Abuse  
Election Contest  
Petition for Name Change  
Petition for Relief From Late Claim  
Other Civil Petition

|                                                                                                                                                                              |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| ATTORNEY OR PARTY WITHOUT ATTORNEY<br>NAME:<br>FIRM NAME:<br>STREET ADDRESS:<br>CITY: STATE: ZIP CODE:<br>TELEPHONE NO.: FAX NO.:<br>E-MAIL ADDRESS:<br>ATTORNEY FOR (name): |  |
| <b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b><br>STREET ADDRESS:<br>MAILING ADDRESS:<br>CITY AND ZIP CODE:<br>BRANCH NAME:                                                  |  |
| PETITION OF (name of each petitioner):                                                                                                                                       |  |
| <b>PETITION FOR CHANGE OF NAME</b>                                                                                                                                           |  |

CASE NUMBER:

**Before you complete this petition, you should read the *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). You must answer all questions and check all boxes that apply to you on this petition. You must file this petition in the superior court of the county where the person whose name is to be changed resides.**

1. Petitioner (present name): \_\_\_\_\_ resides in this county.
2. Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):

Present nameProposed name

- |                                              |                                                      |
|----------------------------------------------|------------------------------------------------------|
| a. _____<br>b. _____<br>c. _____<br>d. _____ | changed to<br>changed to<br>changed to<br>changed to |
|----------------------------------------------|------------------------------------------------------|

☐ Continued (if you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 2.)

3. Petitioner requests that the court issue an order directing all interested persons to appear or file objections to show cause why this petition for change of name of the persons identified in item 2 should not be granted.
4. The number of persons under 18 years of age whose names are to be changed is (specify): \_\_\_\_\_
5. If this petition requests the change of name of any person or persons under 18 years, this request is being made by
  - a. ☐ two parents.
  - b. ☐ one parent.
  - c. ☐ near relative (name and relationship): \_\_\_\_\_
  - d. ☐ guardian (name): \_\_\_\_\_
  - e. ☐ other (specify): \_\_\_\_\_
6. ☐ This petition seeks to change name of (check one) ☐ petitioner ☐ (name): \_\_\_\_\_ to conform to that person's gender identity.
7. For each person whose name is to be changed, petitioner provides the following information (you must attach a completed copy of the attachment Name and Information About the Person Whose Name Is to Be Changed (form NC-110) for each person identified in item 2):
  - a. The number of attachments included in this petition is (specify number): \_\_\_\_\_
  - b-f. (These are the items on the attached page or pages of Form NC-110.)



PETITION OF (Name of petitioner or petitioners):

CASE NUMBER:

FOR CHANGE OF NAME

**NAME AND INFORMATION ABOUT THE PERSON  
WHOSE NAME IS TO BE CHANGED**

Attachment of

Attachment to *Petition* (form NC-100, form NC-200, or form NC-500)

(You must use a **separate** attachment for **each person** whose name is to be changed. If petitioner is a guardian of a minor, a supplemental attachment, Declaration of Guardian (form NC-110G), must also be completed and attached for each minor whose name is to be changed.)

7. (Continued) Petitioner applies for a decree to change the name of the following person:

b. ☐ Self ☐ Other

(1) Present name (specify):

(2) Proposed name (specify):

(3) Born on (date of birth):

and presently ☐ under 18 years of age ☐ over 18 years of age

(4) Born at (place of birth):

(5) Sex (as stated on original birth certificate): ☐ Male ☐ Female

(6) Current residence address (street, city, county, and zip code):

c. Reason for name change (explain):

d. Relationship of the petitioner to the person whose name will be changed:

(1) ☐ self(4) ☐ near relative (indicate relationship):(2) ☐ parent(5) ☐ Other (specify):(3) ☐ guardian

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

(1) Parent (name): (address):

(2) Parent (name): (address):

(3) (Only if neither parent is living) Near relatives (names, relationships, and addresses):

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

**DECLARATION**

I declare under penalty of perjury under the laws of the State of California that (check one) ☐ I am not ☐ I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and (check one) ☐ I am not ☐ I am required to register as a sex offender under Penal Code section 290.

Date:

(TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)

(SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)

(If petitioner is represented by an attorney, the attorney's signature follows):

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF ATTORNEY)

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

☐ ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS☐ SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

Page 1 of 1



|                                                                                                                                                                                                       |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| PETITIONER OR ATTORNEY (Name, State Bar number, and address):<br><br><br><br><br><br>TELEPHONE NO.: _____ FAX NO. (Optional): _____<br>E-MAIL ADDRESS (Optional): _____<br>ATTORNEY FOR (Name): _____ | FOR COURT USE ONLY |
| <b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b><br>STREET ADDRESS:<br>MAILING ADDRESS:<br>CITY AND ZIP CODE:<br>BRANCH NAME:                                                                           |                    |
| PETITION OF (Name of each petitioner):<br><br><br><br><br><div style="text-align: right;">FOR CHANGE OF NAME</div>                                                                                    |                    |
| <b>ORDER TO SHOW CAUSE FOR CHANGE OF NAME</b>                                                                                                                                                         | CASE NUMBER:       |

TO ALL INTERESTED PERSONS:

1. Petitioner (name): \_\_\_\_\_ filed a petition with this court  
 for a decree changing names as follows:  

Present name  
 a. \_\_\_\_\_ to \_\_\_\_\_  
 b. \_\_\_\_\_ to \_\_\_\_\_  
 c. \_\_\_\_\_ to \_\_\_\_\_  
 d. \_\_\_\_\_ to \_\_\_\_\_  
 e. \_\_\_\_\_ to \_\_\_\_\_

Proposed name  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- ☐ Continued on Attachment 1.
2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

#### NOTICE OF HEARING

- |                                                                                                       |
|-------------------------------------------------------------------------------------------------------|
| a. Date: _____ Time: _____ <input type="checkbox"/> Dept.: _____ <input type="checkbox"/> Room: _____ |
|-------------------------------------------------------------------------------------------------------|
- b. The address of the court is ☐ same as noted above ☐ other (specify): \_\_\_\_\_
3. a. ☐ A copy of this *Order to Show Cause* shall be published at least once each week for four successive weeks prior to the date set for hearing on the petition in the following newspaper of general circulation, printed in this county (specify newspaper): \_\_\_\_\_
  - b. ☐ Other (specify) : \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
JUDGE OF THE SUPERIOR COURT

**NOTE: When a *Petition for Change of Name* has been filed for a child and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. (This Note is included for the information of the petitioner and shall not be included in the *Order to Show Cause* published in the newspaper.)**



|                                                                                                                                                                              |  |              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY<br>NAME:<br>FIRM NAME:<br>STREET ADDRESS:<br>CITY: STATE: ZIP CODE:<br>TELEPHONE NO.: FAX NO.:<br>E-MAIL ADDRESS:<br>ATTORNEY FOR (name): |  |              |
| <b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b><br>STREET ADDRESS:<br>MAILING ADDRESS:<br>CITY AND ZIP CODE:<br>BRANCH NAME:                                                  |  |              |
| PETITION OF (name of each petitioner):<br><br><br><div style="text-align: right;">FOR CHANGE OF NAME</div>                                                                   |  |              |
| <b>PROOF OF SERVICE OF ORDER TO SHOW CAUSE</b><br><b>BY</b> <input type="checkbox"/> PERSONAL DELIVERY <input type="checkbox"/> MAILING (OUTSIDE CALIFORNIA ONLY)            |  | CASE NUMBER: |

- At the time of mailing or personal delivery, I was at least 18 years of age and **not a party** to this proceeding.
- My residence or business address is (specify):

- I personally delivered or mailed a copy of the (title of document):

as follows (complete either a or b):

- a. ☐ **Personal delivery.** I personally delivered a copy to the person served as follows:

- Name of person served:
- Address where delivered:

(3) Date delivered:

(4) Time delivered:

- b. ☐ **Mail.** I am a resident of or employed in the county where the mailing occurred.

- I enclosed a copy in an envelope and mailed the sealed envelope to the person served by first-class mail, postage prepaid, return receipt requested, to the address outside of California listed below.
- The envelope was addressed and mailed as follows:
  - Name of person served:
  - Address on envelope:

(c) Date of mailing:

(d) Place of mailing (city and state):

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME OF DECLARANT)

(SIGNATURE OF DECLARANT)



1. The petition was duly considered:
- a. ☐ at the hearing on *(date)*: \_\_\_\_\_ in Courtroom: \_\_\_\_\_ of the above-entitled court.
- b. ☐ without hearing.

2. a. All notices required by law have been given.

b. Each person whose name is to be changed identified in item 3 below  
☐ is not ☐ is required to register as a sex offender under section 290 of the Penal Code.  
This determination was made (*check one*): ☐ by using CLETS/CJIS ☐ based on information provided to the clerk of the court by a local law enforcement agency.

c. ☐ No objections to the proposed change of name were made.

d. ☐ Objections to the proposed change of name were made by (*name*):

e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.

f. ☐ Other findings (*if any*):

|    | <u>Present name</u> | <u>New name</u> |
|----|---------------------|-----------------|
| a. |                     | is changed to   |
| b. |                     | is changed to   |
| c. |                     | is changed to   |
| d. |                     | is changed to   |

☐ Additional name changes are listed on Attachment 3.

JUDGE OF THE SUPERIOR COURT

 SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT



NEWSPAPERS ADJUDGED NEWSPAPERS OF GENERAL CIRCULATION

| NAME                                              | ESTABLISHED<br>PRINTED &<br>PUBLISHED IN | SUPERIOR<br>COURT<br>NUMBER  | DATE OF<br>ADJUDICATION                                |
|---------------------------------------------------|------------------------------------------|------------------------------|--------------------------------------------------------|
| The Mid-Valley Times<br>(fka The Dinuba Sentinel) | Dinuba                                   | VCU278947<br>(VCU019523-28)  | updated 6/27/2019                                      |
| Foothills Sun-Gazette                             | Exeter<br>Lindsay                        | VCU030910-42<br>VCU044422-53 | February 23, 2005-updated<br>February 23, 2005-updated |
| Porterville Recorder                              | Porterville                              | VCU042369-51                 | June 4, 2001                                           |
| Tulare Advance Register &<br>Tulare Times         | Tulare                                   | VCU043225-52                 | July 25, 2001                                          |
| Visalia Times Delta                               | Visalia                                  | VCU020576-41                 | July 25, 2001                                          |

**\*\*Note:** The following newspapers were removed from this list and are **no longer** adjudicated.  
Tule River Times (as of 9/23/2011); Southern Sierra Messenger (as of 9/23/2011); Valley Voice/Tulare Voice (as of 9/23/2011); Alta Advocate (as of 7/11/2001).

Effective 3/30/2019 The Kaweah Commonwealth is no longer a valid newspaper of general circulation as it will be entirely in digital format.

